



TOWN OF KITTERY

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April 11, 2016

Council Chambers

Kittery Town Council
Regular Meeting
7:00 p.m.

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes – 3/28/16 regular meeting
8. Interviews for the Board of Appeals and Planning
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.
 - a. (040116-1) The Kittery Town Council moves to receive an update from Duncan McEachern, Town Attorney on the Dineen property.
 - b. (040116-2) The Kittery Town Council moves to approve funding \$15,735 to complete the proposed 2016 Spruce Creek Sampling Project and to authorize an alternative procurement method to select FB Environmental Associates to complete the work.
10. PUBLIC HEARINGS
 - (040116-1) The Kittery Town Council moves to hold a public hearing in accordance with 6.09 (4) of the Kittery Town Charter to transfer appropriations between accounts for union increases for salaries/wages and benefits.
11. DISCUSSION
 - a. Discussion by members of the public (three minutes per person)
 - b. Response to public comment directed to a particular Councilor
 - c. Chairperson's response to public comments
12. UNFINISHED BUSINESS
 - (030316-5) The Kittery Town Council moves to approve an application from Maine Ocean Lobster, LLC, 301 US Rt. 1, Kittery for a Special Activity Amusement Permit for The Pointe, 31 Badger's Island West.

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

- The Kittery Town Council moves to accept a donation from Kenneth Myron Bonnell in the amount of \$20.00 for the Thresher Memorial Fund

b. (040116-2) The Kittery Town Council moves to approve the disbursement warrants.

c. (040116-3) The Kittery Town Council moves to receive a presentation from the Superintendent of Schools on the FY'17 School Budget.

d. (040116-4) The Kittery Town Council moves to receive a presentation from the Adult Ed Director on the FY'17 Adult Education Budget.

e. (040116-5) The Kittery Town Council moves to give preliminary approval on the FY '17 School Budget and schedule a public hearing on May 9th to adopt the FY '17 School Budget and to schedule the Budget Validation Referendum for June 14th.

f. (040116-6) The Kittery Town Council moves to review and finalize wording on the Warrant Articles for the June 14, 2016 Town Meeting/Secret Ballot Election and make its recommendations on each article.

g. (040116-7) The Kittery Town Council moves to authorize the Kittery Point Fire Association to post road signs at locations in the community and to hang a banner across Rogers Road to advertise their two Ham & Bean Suppers from April 16th through April 24th.

h. (040116-8) The Kittery Town Council moves to authorize the release of funds in the amount of \$3,221.52 from unassigned surplus and to appropriate said funds to be paid out of account #101740-68427 Expense – Insurance Claims, to pay a vendor for water damage restoration costs incurred by the Kittery Community Center on February 23, 2016. The cost of the damage is less than the deductible amount.

i. (040116-9) The Kittery Town Council move to schedule a public hearing for April 25th in accordance with 6.09 (4) of the Kittery Town Charter to transfer \$20,000 from Administration account #101110-65480 Other Professional Services to a special revenue fund account to be established by the Finance Director.

j. (040116-10) The Kittery Town Council moves to schedule a public hearing for April 25th in accordance with 6.11 (2) of the Kittery Town Charter to approve the extension of the MRI contract for Carol Granfield to expire upon the appointment of a new Town Manager.

k. (040116-11) The Kittery Town Council moves to schedule a public hearing for April 25th in accordance with 6.11 (2) of the Kittery Town Charter to ordain a multi-year contract with Tyler Technologies for accounting software from May 1, 2016 through April 30, 2019.

14. COUNCILOR ISSUES OR COMMENTS

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION

17. ADJOURNMENT